

RIGA SUGAR CO. LTD.

Regd. Office : 14, Netaji Subhas Road, Kolkata - 700 001
Tel. : 91-33-22313414/15, Fax : 92-33-22303663, CIN : L15421WB1980PLC032970
E-mail : sprasad@rigasugar.in, Website: www.rigasugar.com

POSTAL BALLOT FORM

(To be returned to Scrutinizer appointed by the Company)

Postal Ballot No. :

| | | |
|----|--|--|
| 1. | Name and registered address of the sole / first named Shareholder | |
| 2. | Name(s) of the Joint Shareholder(s), if any | |
| 3. | Registered folio no. / DP ID No.* (*Applicable to shareholders holding shares in dematerialised form) | |
| 4. | Number of shares held | |

I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through postal ballot for the business stated in the Postal Ballot Notice of the Company dated February 20, 2016 by conveying my /our assent or dissent to the said resolution by placing the tick (✓) mark at the appropriate box below :

| Item No. | Description | No. of Shares | I/We assent to the Resolution (For) | I/We dissent to the Resolution (Against) |
|----------|--|---------------|-------------------------------------|--|
| 1. | To increase the Authorised Share Capital from existing Rs.15 Crores to Rs.20 Crores and accordingly to amend the Memorendum of Association of the Company. | | | |
| 2. | Preferential issue of convertible Equity Share Warrants | | | |
| 3. | Investment / Loans / Guarantees / Securities under Section 186 of the Companies Act, 2013 | | | |
| 4. | Adoption of new set of Artcles of Association of the Company | | | |

Place :

Date :

Signature of the Shareholder(s)

ELECTRONIC VOTING PARTICULARS

| EVEN (E-Voting Event No.) | User ID | PASSWORD / PAN |
|---------------------------|---------|----------------|
| | | |

Notes :

1. Kindly read the instructions printed overleaf before filing the form
2. Last date for receipt of Postal Ballot Forms by Scrutinizer is Monday, March 28 , 2016.

INSTRUCTIONS

1. A member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the attached self addressed business reply envelope. Postage will be borne and paid by the Company . However , envelopes containing Postal Ballot Form(s), if deposited in person or sent by courier or registered / speed post at the expense of the shareholder will also be accepted.
2. This Form should be completed and signed by the Shareholder (as per the specimen signature registered with the Company/Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Shareholder and in his absence, by the next named Shareholder.
3. Duly completed Postal Ballot Form should reach the Scrutinizer on or before the close of working hours on **Monday, March 28, 2016**. All Postal Ballot Forms received after this date will be strictly treated as if reply from such Shareholder(s) has not been received.
4. There will be only one Postal Ballot Form for every folio irrespective of the number of joint Shareholder(s).
5. In case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Authority Letter.
6. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
7. Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected. The votes should be cast either in favour or against by putting the tick (✓) mark in the column provided for assent or dissent. Postal Ballot Form bearing tick mark in both the columns will render the Form invalid.
8. The Company is pleased to offer e-voting facility as an alternate, for all the Shareholders of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional. The detailed procedure for e-voting is enumerated in the Notes to the Postal Ballot Notice.
9. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the shareholders as on 19th February,2016.
10. The results of the Postal Ballot will be declared in the manner as specified in the Notice.